

**NOTICE OF INTENTION  
TO VACATE THE RENTED PREMISES  
- LEASE BREAK**

Property:\_\_\_\_\_

Name of tenant/s:\_\_\_\_\_

I/We are the tenants of the above property and hereby wish to break our lease and give notice that we intend to vacate the property on

Date:\_\_\_\_\_

We acknowledge and agree to the following:

- We are responsible for rent until a suitable tenant takes occupancy of the property
- We are responsible for the pro rata leasing fee associated with locating a suitable tenant for the property
- We are responsible for any advertising, credit check and signboard expenses incurred by the owner in association with locating a suitable tenant for the property
- We will grant access to any representative of Precise Property Management for the purposes of showing prospective tenants through the property in accordance with the Residential Tenancies Act.
- This notice is not valid until received by Precise Property Management.

Signed by tenant/s:\_\_\_\_\_

Date:\_\_\_\_\_

*In order to finalise all outstanding matters relating to your tenancy at this property we request that you provide the following contact information:*

**Forwarding address:**\_\_\_\_\_

**Contact phone number/s:**\_\_\_\_\_

**Email address:**\_\_\_\_\_

Our contact details are as follows:  
PO Box 780, Eltham 3095  
Ph: 1300 367 747  
Fax: 03 9439 3347  
[info@preciseproperty.com.au](mailto:info@preciseproperty.com.au)

**This form may be emailed, posted or faxed to Precise Property Management. A confirmation letter will be forwarded to you within three (3) business days. Should you not receive this letter within this time, please contact us immediately.**